



HAYLEY MADIGAN

Hayley.Madigan@gmail.com | (310)210-7335 | Los Angeles, CA 90028

Summary

Motivated creative professional. Interested in applying transferable skills, utilizing both my education, and production experience to explore production positions for the Prop Department. Team-oriented collaborator with emphasis on reliability. Motivating to accomplish mutually held goals.

Skills

- Analytical and Critical Thinking
- Time Management
- Microsoft 365
- Google Workspace
- Task Prioritization
- Organization
- Communication
- Cultural Awareness
- Project Planning
- Customer Service

Experience

The Santa Clauses Season 2: Disney | Los Angeles, CA

Assistant Prop Master

04/2023 - 05/2023

- Spearheaded on set prop placement to camera for splinter insert unit.
- Allocating props to an abundance background actors.
- Worked closely with Prop Master to determine essential scripted props.

Home Economics Season 2: ABC | Los Angeles, CA

Assistant Prop Master

08/2021 - 01/2022

- Allocating props to an abundance of background artists.
- Coordinated with transportation staff regarding pick-up times, delivery deadlines and destinations.
- Food styling daily.

The Offer: Paramount | Los Angeles

Assistant Prop Master

06/2021 - 08/2021

- Reviewed scripts to ascertain project design requirements and types of props needed.
- Created custom pieces when necessary for this sixties period piece.

The Woman In The House Across the Street
From the Girl in the Window: Netflix | Los Angeles

Prop Shopper

12/2020 - 05/2021

- Inspected incoming prop rental orders for accuracy, quality, and quantity.
- Communicated effectively with vendors regarding product ordering needs.
- Assisted Prop Master in sourcing and ordering props for upcoming scenes.

9-1-1: Lonestar Season 3: FOX | Los Angeles

Assistant Prop Master

11/2020 - 01/2021

- Maintaining the authenticity of medical, fire and police props while adorning large groups of background artists in an organized manner.
- Assembled props for upcoming scenes.
- Assisted on set with established character props for first team actors.

Reno 911: Viacom | Los Angeles

Assistant Prop Master

09/2020 - 11/2020

- Developed detailed budgets for prop purchases according to production requirements.
- Reviewed scripts to ascertain the amount and types of props needed.

Atypical Season 3: Netflix | Los Angeles
Assistant Prop Master
03/2019 - 05/2019

- Organizing props by day using the shooting schedule for correct items per scene.
- Kept accurate records of all prop purchases including receipts and invoices.

Fresh Off the Boat Season 5: ABC | Los Angeles
Assistant Prop Master
10/2018 - 03/2019

- Assembling props using schedule and Prop Master's script breakdown.
- Managed prop storage areas, including cleaning and organizing them regularly.
- Monitored condition of all materials used in sets throughout production process.

The Politician Season 1: Hulu | Los Angeles
Assistant Prop Master
07/2018 - 09/2018

- Manufacturing, organizing, and tracking props for week of shooting.
- Sourced props from local vendors, thrift stores, antique shops and online retailers.
- Inspected props before filming commenced to make sure everything was in order.

Casual Season 4: Hulu | Los Angeles
Assistant Prop Master
02/2018 - 05/2018

- Cross referencing the shooting schedule, shooting breakdown and script for the appropriate props.
- Managed inventory of props.
- Ensured timely return of borrowed items from vendors.

Speechless Season 2: ABC | Los Angeles
Assistant Prop Master
10/2017 - 01/2018

- Arranging props using schedules and prop breakdown for the episode.
- Collaborated with the art department to ensure that production requirements were met on time and within budget.
- Worked closely with actors to ensure they had the correct props for each take.

Santa Clarita Diet Season 2: Netflix | Los Angeles
Assistant Prop Master
07/2017 - 10/2017

- Tracking continuity to maintain integrity of project.
- Placing props for actor and to camera.
- Maintained prop storage areas, ensuring all items were properly labeled and stored in an orderly fashion.

Casual Season 3: Hulu | Los Angeles
Assistant Prop Master
12/2016 - 05/2017

- Resetting props using photos to ensure continuity was maintained.
- Maintained open communication with producers and director, resulting in successful project outcomes.
- Met tight schedules and deadlines for the run of the production.

Education and Training

The Art Institute of Pittsburgh | Pittsburgh, PA
Associate in Specialized Business majoring in Fashion Marketing.
03/1999

Union

IATSE Local 44, Property Master, joined May 2001.

References

References available upon request.